

Kool Tool's Orientation

Frequently Asked Questions

Building the Team

- What are the two distinctly different roles or objectives of Ministry Councils and Mission Teams, respectively?

Ministry Council is a "consultative" body; a Mission team is a "working" body.

- How often should I recognize or affirm a member of my team?

At least once each quarter.

- What are three good meeting practices?

Plan the meeting in advance; convey its purpose, expected outcomes and agenda to attendees; identify resources required to support outcome; have prayer and Bible study/devotional; conduct a learning review (note: more than three answers are possible)

Training

- Who is responsible for Leadership training?

All the leaders. Starts with Frankie who looks after the Vestry; The M&M who look after the Council Chairs; The Council Chairs who look after the Mission Team leaders, etc. Through out the Bible you will see that, as a leader, one of your primary roles is to raise up other leaders, to train them, and then release them to do the work of ministry (Exodus 17; John 17; Ephesians 4; 2 Timothy 2). This is the task of coaching.

- What is the role of the coach?

"A tutor or instructor; one who trains.

- How do you stay current on Leadership issues, policy changes and continuing education?

Attend semi-annual mission & ministry meetings or other events as needed for continuing education, communication of policy changes, expectations and dialogue.

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Communication

- How and when should new and current members be contacted to serve in mission & ministry?

Leaders should make contact with members as soon as they are ready to be involved. It is important to ask, not wait for them to volunteer.

- What is the deadline for submitting articles for the bulletin and the newsletter?

*Sunday Bulletin - Wednesday of each week
Monthly Newsletter - the 15th of each month*

Mission, Vision, & Goals

- Why is it important for all Ministry Councils and Mission Teams at Calvary to be aligned with Calvary's mission & vision?

Calvary's mission and vision is the area of opportunity and impact - where the most fruit can be produced for God's kingdom.

- How can you ensure the Mission Teams in your council are in the "area of opportunity & impact"?

All mission teams should have a short mission and vision with goals and action plans. These should all support Calvary's mission and vision. Follow up with mission teams twice a year to support them in their missions.

Measures of Success

- How would you identify the fruits of your particular mission?

Numbers served, lives transformed, growth of the team and the individuals on the team.

- How do you propose to make your particular ministry/mission grow?

Focus on the mission of the ministry/mission and work towards the goals. Through prayer, call people to the team that God is calling.

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Change Management

- What is considered to be a significant financial change and who do you report it to?

10% plus or minus change to budget. Council budget changes should be reported to the respective M&M liaison.

Council Level Finances

- Who is responsible for submitting annual budget needs for each mission team to their vestry MML?

Council chairperson.

- Can a check request be approved before the expense occurs? Why or why not?

No, Calvary's non-profit status requires that expenses must first be incurred.

Facilities and Scheduling

- Does a room in the education building need to be reserved for a meeting during the summer?

Yes.

- Should an off-site meeting be put on the church calendar?

Yes.